

Committee: Accounts, Audit and Risk Committee
Date: Wednesday 23 September 2009
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor John Donaldson (Chairman)	Councillor Trevor Stevens (Vice-Chairman)	
Councillor Ken Attack	Councillor Devena Rae	Councillor Rose Stratford
Councillor Simon Holland	Councillor Lawrie Stratford	Councillor Barry Wood

Substitutes: Any member from the relevant political group

AGENDA

1. Apologies for Absence and Notification of Substitute Members

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 3)

To confirm as a correct record the Minutes of the meeting of the Committee held on 24 June 2009.

6. Statement of Accounts 2008/2009 (Pages 4 - 96)

Report of Head of Finance

Recommendations

It is recommended that the Committee resolve to:-

- 1) Take note of the adjustments to the financial statement made subsequent to the adoption of the draft accounts on June 24th 2009 – these are detailed in paragraphs 5.1 and appendix 1;
- 2) To note the 3 minor changes requested by external audit detailed in Appendix 1 and the audited Statement of Accounts 2008/09 in Appendix 2.
- 3) To note the continued improvement in closedown process and Use of Resources score: Subject to reviewing the contents of the Annual Governance Report approve the 2008/09 financial statements

7. Annual Report and Summary of Accounts (Pages 97 - 107)

Report of Strategic Director Customer Service and Resources and Head of Finance

Recommendations

The Committee is recommended to resolve:

That the Annual Report and Summary of Accounts 2008/09 be approved for publication, subject to the inclusion of any amendments that the Committee may wish to make.

8. External Audit Annual Governance Report (Pages 108 - 136)

Report of Chief Executive and Strategic Director Customer Service and Resources

Recommendations

The committee is asked to:

- 1) Consider the matters raised in the report before approving the financial statements and recommending to Council;
- 2) Take note of the VFM Conclusion and Use of Resources score;
- 3) Approve the letter of representation on behalf of the Council. (detailed in page 14 of the Annual Governance Report)

9. Internal Audit Progress Report (Pages 137 - 151)

Report of Chief Internal Auditor

Recommendations

The Accounts, Audit and Risk Committee is recommended to consider and approve this report.

10. Verbal Updates

Accounts, Audit and Risk Committee Member Training – Chairman to report

11. Exclusion of the Press and Public

The following report contains exempt information as defined in the following paragraphs of Part 1, Schedule 12A of the Local Government Act 1972.

1– Information relating to any individual.

2 – Information which is likely to reveal the identity of an individual.

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1, Schedule 12A of that Act.”

12. Serious Incident Review Meeting (Pages 152 - 159)

Report of Serious Incident Review Panel

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221587 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in Part 5 Section A of the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

Personal Interest: Members must declare the interest but may stay in the room, debate and vote on the issue.

Prejudicial Interest: Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Queries Regarding this Agenda

Please contact James Doble, Legal and Democratic Services james.doble@cherwell-dc.gov.uk (01295 221587)

Mary Harpley
Chief Executive

Published on Tuesday 15 September 2009